



Daughters of Charity  
Child and Family Service

# Family Centre Manager

## Daughters of Charity Child & Family Service

*The Daughters of Charity Child and Family Service (DoCCFS) is a not for profit public service organisation. We provide a range of therapeutic supportive services to children and families, based in the greater Dublin region. The Service works in collaboration with TUSLA Child and Family Agency local areas in Dublin North and North City, East and Dublin Mid Leinster.*

*Our Services include an Early Childhood Development Service (ECDS), Family Centre Service, Dublin Safer Families Service and Assessment Services.*

The DoCCFS are seeking applications to the post of **Family Centre Manager**, Balbriggan, Co. Dublin.

Reporting to the Senior Manager the Family Centre Manager will

- Provide leadership and guidance to our centre teams
- Influence, and help implement, organisational strategy
- Manage therapeutic supports offered to children and families attending the centre
- Manage organisational projects
- Monitor and report on Outcome Measures for the centre
- Ensure operational best practice is achieved by our services for the benefit of children and families attending our centres.
- Provide supervision to the professional staff team

Candidates must have at least five years' experience in a similar management role. A management qualification will give a distinct advantage.

Candidates must have significant experience networking and influencing change within the voluntary/community sector.

Candidates must have experience using mechanisms to successfully evaluate the outcome of work. Qualifications and experience in the provision of therapeutic supports to children and families is essential.

A full knowledge of the relevant legislation and national policy underpinning work in this area is essential.

Application forms are available from

<http://www.docchildandfamily.ie/resources/Employment%20Application%20Form%20DoCCFS.docx> and should be forwarded to **hr@docharity.ie** before noon on 16<sup>th</sup> November 2018.

Interviews will be on 29<sup>th</sup> November 2018.

Details of the organisation are available at <http://www.docchildandfamily.ie/>

*The Daughters of Charity Child & Family Service is an Equal Opportunities Employer*